

# Florida TSA State Conference Guide April 21 - 24, 2010



Florida Technology Student Association  
State Conference and Competitions  
April 21 - 24, 2010

**Ramada Celebration Resort and Convention Center**  
**6375 W Irlo Bronson Memorial Hwy.**  
**Kissimmee, FL 34747**  
**(407) 390-1077 Fax**

Click or copy and paste the link below to visit the Ramada Celebration Resort and Convention Center  
[http://www.ramada.com/Ramada/control/Booking/property\\_info?propertyId=24133](http://www.ramada.com/Ramada/control/Booking/property_info?propertyId=24133)

Florida Technology Student Association and Foundation, Inc.

PO Box 133 • Howey-in-the-Hills, Florida 34737

February 1, 2010

**MEMORANDUM**

**To:** Chapter Advisors  
Florida Technology Student Association

**From:** William G. Smith  
Chair, Florida TSA  
Miami Dade County Schools

Duane Hume  
State Supervisor-Tech Education

**Subject:** Annual State Conference and Competitions

Florida Technology Student Association and Foundation, Inc., (FL TSA) invites you to join us for the Annual State Conference and Competitions scheduled for April 21 - 24, 2010 at the Ramada Celebration Resort and Convention Center in Kissimmee, Florida. Students will have an opportunity to gather, campaign for state office, demonstrate their knowledge and skills through competitive events, and be a part of leadership development activities.

There are many issues to consider in planning and successfully executing this conference. With careful attention to responsibilities by everyone involved, we will once again offer a tremendous experience for the students we serve. Thank you in advance for your active involvement and participation. Good luck to you and your chapter in the events ahead!

After reviewing this packet, if you need additional information, please visit [www.floridatsa.com](http://www.floridatsa.com) or contact:

Harold Miner, Executive Director  
(352) 343-2436  
P.O. Box 133  
Howey-in-the-Hills, FL 34737  
[hminer@asu2net.net](mailto:hminer@asu2net.net)

or

Justin Devine, Conference Manager  
(941) 306-9800  
[jdevine21@gmail.com](mailto:jdevine21@gmail.com)

## Important Dates to Remember

**Suggestion: Post this in your room and assign your Chapter President the duty of keeping you on track.**

- March 27, 2010** Deadline for on-line registration input. After March 27, 2010 registration will be in the **LATE** mode until **April 2, 2010**. (Late mode will be charged at a \$10 higher rate in all categories.) *Please be reminded that registration fees cannot be cancelled and are non-refundable. Please plan accordingly.*
- Mail the following items with required postmarks to the FL TSA office:
- Frank Zeitler Future Educator Scholarship Application
  - Dr. Ralph V. Steeb Scholarship Application
  - Silver Achievement Award Documentation
  - Technology Honor Society
  - Chapter Excellence Award
  - Advisor Volunteer form for Competitive Event Judging
  - State Officer Applications Due
- April 2, 2010** Deadline to make hotel Reservations. The Florida TSA room block will be released to the public at 5:00PM.
- April 7, 2010** Mail the following items with required postmarks to the FL TSA office:
- Conference Registration Invoice & Payment
  - Level III and IV participant form
  - Florida TSA Board of Directors Application
  - Alumni division dues & Conference Assistant Applications with \$30 refundable deposits
- Website Design (Levels I - IV) URL due for State Conference Only  
E-mail Web Design URL's and name of your school to:  
Harold Miner - [hminer@usa2net.net](mailto:hminer@usa2net.net)
- April 9, 2010** Submit Payment for rooms to hotel by school check
- April 16, 2010** Submit final rooming list to hotel via e-mail or fax
- At Conference Registration** Bronze and Gold Achievement Award Documentation  
National Officer – Notification of Intent to Run

## Important Contact Information

- TSA Office:** Harold Miner, Executive Director  
[hminer@usa2net.net](mailto:hminer@usa2net.net)  
Florida TSA, Inc.  
P.O. Box 133  
Howey-In-The-Hills, FL 34737  
352-343-2436
- Hotel Address:** Ramada Celebration Resort and Convention Center  
6375 W Irlo Bronson Memorial Hwy  
Kissimmee, FL 34747
- Fax:** Attention of Ricardo Merchant, Reservations Manager  
CC: Reservations Department  
407-390-1077
- E-Mail:** Attention of Ricardo Merchant, Reservations Manager  
[rmerchant@ramadaorlandocelberation.com](mailto:rmerchant@ramadaorlandocelberation.com)  
CC: Reservations Department  
[reservations@ramadaorlandocelberation.com](mailto:reservations@ramadaorlandocelberation.com)
- Conference Manager** Justin Devine: [jdevine21@gamil.com](mailto:jdevine21@gamil.com) 941-306-9800

# Table of Contents

## Sections:

### **I. Conference Overview and Registration**

The Conference at a Glance

Fees and Registration

- ❖ Advisors, Students, Alumni, Guests

Divisions of Competition

- ❖ General Education Division (Levels I & II)
- ❖ Exceptional Education Divisions (Levels III & IV)

FL TSA Expectations & Policies

- ❖ Behavioral Expectations & Discipline Policy
- ❖ Grievance Procedure
- ❖ Travel & Eligibility Requirements
- ❖ Voting Delegates

Attire

- ❖ Official Attire, Professional Attire, Business Casual Attire, Outside of Competition Attire

Schedules

- ❖ Conference Schedule
- ❖ Schedule by Competitive Events

### **II. Hotel Information & Registration**

Hotel Overview & Room Reservations

Procedures

### **III. Scholarships & Recognitions**

Scholarships

- ❖ Frank Zeitler Future Educator
- ❖ Dr. Ralph V. Steeb
- ❖ Scholarships Offered by National TSA

Recognitions

- ❖ Bronze Achievement
- ❖ Silver Achievement
- ❖ Gold Achievement
- ❖ Technology Honor Society
- ❖ Chapter Of Excellence
- ❖ Dr. Bob Hanson Distinguished Student Award
- ❖ Air Force Recruiting Salutes Award

### **IV. Officer Candidate Information & Applications**

State Officer Application

National Officer Process & Notification of Intent to Run Form

### **V. Forms & Applications**

Hotel Room Reservation Form

Policies, Procedures, Dress Code, & Discipline Contract

Authorization for Photo Release

Level III & IV Participant Forms

Florida TSA Judge Form

Board of Directors Application