

# Florida TSA State Conference Guide February 22-25<sup>th</sup>, 2012

Florida Technology Student Association  
State Conference and Competitions



## Amelia Island Plantation Resort

6800 First Coast Highway

Amelia Island, FL 32034

Phone: 904-261-6161, Fax: 904-277-5945

Hotel Website: <http://www.omnihotels.com/findahotel/ameliaisland.aspx>

# Florida Technology Student Association and Foundation, Inc.

PO Box 121614 Melbourne, FL 32912

November 21, 2011

## **MEMORANDUM**

**To:** Chapter Advisors  
Florida Technology Student Association

**From:** Gil Burlew Duane Hume  
Chair, Florida TSA State Supervisor-Tech Education  
Manatee County Schools

**Subject:** Annual State Conference and Competitions

Florida Technology Student Association and Foundation, Inc., (FL TSA) invites you to join us for the Annual State Conference and Competitions scheduled for February 22-25, 2011 at the Amelia Island Plantation Resort on Amelia Island. Students will have an opportunity to gather, campaign for state office, demonstrate their knowledge and skills through competitive events, and be a part of leadership development activities.

There are many issues to consider in planning and successfully executing this conference. With careful attention to responsibilities by everyone involved, we will once again offer a tremendous experience for the students we serve. Thank you in advance for your active involvement and participation. Good luck to you and your chapter in the events ahead!

After reviewing this packet, if you need additional information, please visit [www.floridatsa.com](http://www.floridatsa.com) or contact:

Justin Lauer, Executive Director  
321-728-9732  
P.O. Box 121614  
Melbourne, FL 32912  
[TSA@JustinLauer.net](mailto:TSA@JustinLauer.net)

or

Maureen Hudson, Conference Manager  
941-896-6664  
941-773-4626  
[fltsacm@gmail.com](mailto:fltsacm@gmail.com)

## Important Dates to Remember

**Suggestion: Post this in your room and assign your Chapter President the duty of keeping you on track.**

- Jan. 13, 2012** Deadline for state officer applicants to email Executive Director, Justin Lauer their intent to run for office. Email must be sent to [tsa@justinlauer.net](mailto:tsa@justinlauer.net).
- Jan. 27, 2012** Deadline for on-line registration input. After Jan. 27, 2012 registration will be in the **LATE** mode until **Feb. 3, 2012**. (Late mode will be charged at a \$10 higher rate in all categories.) ***Please be reminded that registration fees cannot be cancelled and are non-refundable. Please plan accordingly.***
- Mail the following items with required postmarks to the FL TSA office:
- Frank Zeitler Future Educator Scholarship Application
  - Dr. Ralph V. Steeb Scholarship Application
  - Silver Achievement Award Documentation
  - Technology Honor Society
  - Chapter Excellence Award
  - Advisor Volunteer form for Competitive Event Judging
  - State Officer Applications Due
  - Board of Director's Applications Due
- Feb. 1, 2012** Deadline to make hotel Reservations. The Florida TSA room block will be released to the public at 5:00PM.
- Feb. 8, 2012** Mail the following items with required postmarks to the FL TSA office:
- Conference Registration Invoice & Payment
  - Level III and IV participant form
  - Alumni division dues & Conference Assistant Applications with \$30 refundable deposits
  - Website Design (Levels I - IV) URL due for State Conference Only  
E-mail: Web Design URL's and name of your school to the appropriate coordinator and copy Justin on all e-mail entries:  
Level I Coordinator - Suzanne Jarrell, [jarrells@manateeschools.net](mailto:jarrells@manateeschools.net)  
Level II Coordinator - Anthony Rodriguez, [anthony.rodriguez@polk-fl.net](mailto:anthony.rodriguez@polk-fl.net)  
CC: Justin Lauer - [TSA@JustinLauer.net](mailto:TSA@JustinLauer.net)
- Feb. 6, 2012** Submit Payment for rooms to hotel by school check
- Feb. 15, 2012** Submit final rooming list to hotel via e-mail or fax
- At Conference Registration** National Officer - Notification of Intent to Run

## Important Contact Information

- TSA Office:** Justin Lauer, Executive Director  
[TSA@JustinLauer.net](mailto:TSA@JustinLauer.net)  
Florida TSA, Inc.  
P.O. Box 121614  
Melbourne, FL 32912  
321-728-9732
- TSA Conference Manager:** Maureen Hudson  
941-896-6664  
941-773-4626  
[fltsacm@gmail.com](mailto:fltsacm@gmail.com)
- Hotel Address:** Amelia Island Plantation Resort  
6800 First Coast Highway  
Amelia Island, FL 32034  
Phone: 904-261-6161

Fax: 904-277-5945

Hotel Contact:

Amei Prachthausner

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