

MEMORANDUM

February 1, 2011

TO: All Florida TSA Advisors and Other Interested Parties

FROM: Duane Hume
Supervisor, IT/STEM Education
Division of Career and Adult Education
Florida Department of Education
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BY: Justin Lauer
Florida TSA Executive Director
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SUBJECT: Application for Appointment to the Florida TSA Board of Directors for 2011-13

The time for annual appointments to the Florida TSA Board of Directors is here again. If you are interested and have the volunteer hours to participate, we would like to hear from you. Applicants are expected to attend and participate in three board meetings and two statewide conferences each year. In addition, applicants will be asked to accept volunteer duties preparing for and supporting the meeting and conference schedule. We ask that you give careful consideration to the responsibilities. If you do indeed have the time and commitment, please fill out the attached application and return by April 6, 2011.

Board members are generally appointed for a two (2) year term and the dates of the next appointment are from May 1, 2011 to April 30, 2013. The two-day board meetings are generally held three times each year. The meetings during school time are held on Friday and Saturday to minimize instructor time out of the classroom. The statewide conferences will be in November and April. The number of days out of school (weekdays) for each of the two school years is seven (7). Board members are expected to attend all these functions in their entirety. Meals and mileage expenses are reimbursed for all board meetings. A room allowance is also provided to board members. If you have any questions please inquire prior to applying.

Candidate applications will be reviewed by the Board Selection Committee and appointments will be announced at the State Conference this April. If you are selected, it is imperative that you attend the first board meeting this May. Positions are limited, so please do not be offended if you are not selected at this time and please apply again next year. This board serves the entire state. It is the selection committee's goal to represent all regions within the state. We also seek industry input to our board, so that not all members need be educators. Please contact the Florida TSA State Advisor if you have any questions.

APPLICATION for Membership on the Florida TSA Board of Directors 2011

Name: _____

School/Address: _____

Telephone (School): _____ (Home): _____

Chapter Number: _____ E-mail: _____

Number of years involved in TSA _____

Are you currently serving as an advisor for a TSA chapter? Yes No

Have you ever been an advisor for a TSA chapter? Yes No

Please provide a brief statement of why you feel your appointment to this board will be in FL TSA's best interest. (You may include the statement on a separate sheet or use the back of this form.)

Board of Directors Attendance (01/06) (FL TSA Standing Policy)

Board member attendance at all meetings and conferences in their entirety is required. Missing more than two days of board activities in a fiscal year may result in removal from the board, subject to the approval of the current Board Selection Committee.

_____ (Initials indicating your agreement)

Your signature on this application indicates your commitment to serve on the Board of Directors and attend all functions of the Board as described in this application.

Applicant's Signature _____ Date: _____

Approval of this application for appointment to the Florida TSA Board of Directors indicates your acknowledgement of the attendance requirements and commitment to supporting the applicant's attendance efforts during their tenure on the Board. (Required of Classroom Instructors.)

Principal's Approval: Yes ___ No ___ Signature: _____

Principal's Signature

*Please attach a resume with this application

Completed applications must be postmarked by April 6, 2011 and sent to the following address:

Justin Lauer
Florida TSA Executive Director
PO Box 121614
Melbourne, FL 32912